

## **Addendum**

### **Tier 1 (Entrepreneur) - switching from Tier 1 (General)**

On 6 April 2015, the Immigration Rules were amended for applicants who have or were last granted leave as a Tier 1 (General) migrant and wish to switch into Tier 1 (Entrepreneur) in the United Kingdom.

If you wish to rely on not less than £200,000 of your own funds, or £50,000 funding from a Venture Capital Firm, you must have been continuously engaged in business since before 6 April 2015 and up to the date of your application. If you started your business on or after 6 April 2015, your application will be refused. You will not be entitled to a refund of your application fee.

However, there is no requirement to have started a business when you make your initial application if you have not less than £50,000 from:

- one or more UK Entrepreneurial seed funding competitions listed as endorsed on the UK Trade & Investment website; or
- one or more UK Government Departments, or Devolved Government Departments in Scotland, Wales or Northern Ireland, and made available by the Department(s) for the specific purpose of establishing or expanding a UK business

### **Tier 1 (Entrepreneur) - switching from Tier 4/Student categories**

On 11 July 2014, the Immigration Rules were amended for applicants who have or were last granted leave as a Tier 4/Student migrant and wish to switch into Tier 1 (Entrepreneur) in the United Kingdom. If you are a Tier 4/Student migrant, you can now only switch into the route using £50,000 funding from:

- one or more UK Entrepreneurial seed funding competitions listed as endorsed on the UK trade & Investment website; or
- one or more UK Government Departments, or Devolved Government Departments in Scotland, Wales or Northern Ireland, and made available by the Department(s) for the specific purpose of establishing or expanding a UK business

if you do not have access to £50,000 from these sources, you cannot make a Tier 1 (Entrepreneur) application in the UK.

Further details are available in the Tier 1 (Entrepreneur) Policy Guidance available on our website: [www.gov.uk/government/publications/guidance-on-application-for-uk-visa-as-tier-1-entrepreneur](http://www.gov.uk/government/publications/guidance-on-application-for-uk-visa-as-tier-1-entrepreneur)

You should always read the relevant guidance carefully before submitting an application for leave to remain.



## UK Visas & Immigration

Tier 1  
(Entrepreneur)

version 07/2018

# Application For An Initial Grant Of Leave (Switching) Or An Extension Of Leave And Biometric Residence Permit Under Tier 1 (Entrepreneur) Main Applicant

In accordance with paragraph 34 of the Immigration Rules, this form is specified for applications made on or after the 13 July 2018.

You also need the separate guidance notes for this form. Please read them before making your application. If you do not already have this item, you can download it from our website at [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration)

Please refer to the Home Office website at [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration)

When considering this application we will decide only whether you qualify as a Tier 1 (Entrepreneur). We will not consider whether you qualify for leave to remain for any other reason. You must use a different form if you want to stay for another reason.

As part of your application you may be required to pay the Immigration Health Surcharge. Before going any further, you should check [www.gov.uk/healthcare-immigration-application](http://www.gov.uk/healthcare-immigration-application) to confirm if an Immigration Health Surcharge assessment is required as part of your application. You must complete this before submitting your application and enter the reference number in this application.

Applications made on this form may be made by post or courier.

Postal address:

UK Visas & Immigration  
Home Office  
Tier 1  
PO Box 496  
Durham  
DH99 1WQ

Courier address:

UK Visas & Immigration  
Home Office  
Tier 1  
Wearside House  
Riverside Place  
Freemans Reach  
Durham  
DH1 1SL

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at [www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship](http://www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

This form is  
to be used for  
applications  
made on or after  
13 July 2018

## **TIER 1 (Entrepreneur) Application - Payment Guidance Notes**

### **The applicable fee**

For applications made on this form as a Tier 1 (Entrepreneur) migrant, there is a fee of £1277 for standard postal applications.

Applications made on this form may **not** be made in person.

### **Reduced fee for main applicants of certain nationalities**

Nationals of countries that have ratified the 1961 Council of Europe Social Charter (CESC) pay a reduced fee of £1222 for standard postal applications. This reduction is currently applicable to main applicant nationals of the Former Yugoslav Republic of Macedonia and Turkey only.

There are no other fee reductions or exemptions to the fees set out above.

### **Dependants**

Each Dependant must complete a separate Tier 1, 2 or 5 PBS (Dependant) form. The relevant fee for a Tier 1 (Entrepreneur) dependant is £1277 (standard postal).

### **How you can pay**

You can pay by any of the following methods:

- Cheque/Bankers Draft
- Postal Order
- Credit card<sup>1</sup> - Mastercard, Visa (including Electron) or American Express (Amex)
- Debit card - Delta, Maestro\* (including Solo)

\* We can only accept Maestro cards issued in the UK.

Please note that your application is invalid if you do not pay the specified fee in full or if you pay by any method other than those specified above. You will be required to make a fresh application, and any delay in doing so may affect your appeal rights if your application is subsequently refused.

### **Cheques and postal orders**

You must make the cheque or postal order payable to 'Home Office' and cross the cheque or postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the cheque and/or each postal order and keep the postal order receipt(s).

Please make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly. Attach your cheque or postal order(s) to the front of the application form.

### **Completing the payment details page**

To ensure that your payment is processed without any delay, please follow this guidance when completing Section 1 of this form (Payment Details).

A1 Tick the fee appropriate to your application. If you do not select a fee we cannot take a payment and your application will be rejected as invalid.

A2-A3 If the address for correspondence is different from your home address in the UK, please give that address at A2. If a solicitor or other authorised immigration adviser is submitting the application, it should be their address at A2 and their name at A3. These details will also be used to acknowledge receipt of the application.

A4 Applicant's full name, as given in his or her passport or travel document.

A5 Applicant's date of birth

## Method of payment

A6 Tick one of the boxes to show which method of payment you are using

A7 - A9 If paying by cheque or banker's draft, enter the bank account number, sort code and cheque number

## Paying by credit / debit card

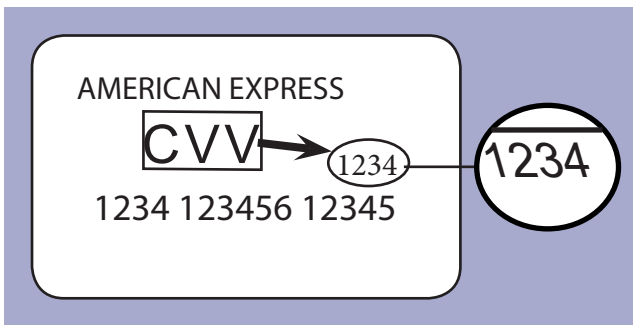
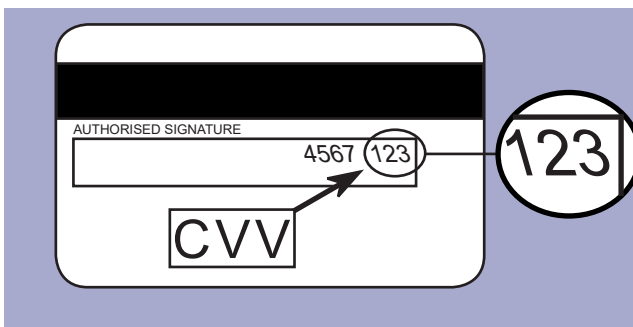
A10 The name as displayed on the credit/debit card

A11 Card number - this is the long number across the centre of the card

A12-A14 Enter the details where available on the card

A15 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.

If you do not provide the CVV number, we cannot take your payment and your application will be rejected as invalid.



A16 For card payments circle the amount you are required to pay

A17-A18 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.

A19 List all the dependants' applications you are enclosing with your application.

Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This can happen for a number of reasons. To prevent this, you may want to inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application.

Please be aware that not all banks offer this service.

## **Consideration process**

- If the payment submitted does not cover the full cost of your application, it will be an invalid application and the form, together with any documentation submitted, will be returned to you.
- The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application. If your application contains errors or is missing information it may be rejected as invalid. Your application will not be considered and your fee will be refunded less an administration fee of £25 for each person included in the application.
- We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.



# Tier 1 (Entrepreneur) Application Form - Section 1

A19. Please give full details of any dependants' applications submitted with this form

Dependant 1 - First name

Last name

Date of birth: dd/mm/yyyy

Dependant 2 - First name

Last name

Date of birth: dd/mm/yyyy

Dependant 3 - First name

Last name

Date of birth: dd/mm/yyyy

Dependant 4 - First name

Last name

Date of birth: dd/mm/yyyy

Dependant 5 - First name

Last name

Date of birth: dd/mm/yyyy

Dependant 6 - First name

Last name

Date of birth: dd/mm/yyyy

Please photocopy this page if space for additional dependants is required.

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it is important that the rest of the form begins with Section 2 - Applicant's Details facing upwards



## Application Overview

Are you making an initial application?

Yes  - please answer questions below

No  - go to Section 2

Where are your funds held?

In UK

Overseas

Where are your funds from?

Own funds

Third party

Are you a Tier 1 (General) migrant or Tier 4/other qualifying migrant switching into Tier 1 (Entrepreneur) from within the UK?

### Tier 1 (General) migrants

If you are a Tier 1 (General) migrant applying to switch into this route after the 6 April 2015 and you have been continuously engaged in business activity since before 6 April 2015, you can only use £200,000 of your own funding or £50,000 from one or more registered venture capital firms regulated by the Financial Conduct Authority (FCA).

If you are a Tier 1 (General) migrant applying to switch into this route after 6 April 2015 and you have not been continuously engaged in business activity since before 6 April 2015, you can only apply using £50,000 funding from a listed seed funding competition or one or more UK or Devolved Government Departments.

### Tier 4/other qualifying students

If you are a Tier 4 migrant or in another qualifying student category (which does not include visitors on short courses) applying to switch into this route after the 11 July 2014, you will only qualify if you have £50,000 funds from a listed seed funding competition or one or more UK or Devolved Government Departments (not a venture capital firm).

How much are you investing?

£50,000 from a venture capital firm

£50,000 from a seed funding competition or UK Government Department or Devolved Government Department or intermediary public body

£50,000 from one or more registered venture capital firms regulated by the Financial Conduct Authority (FCA), and switching from the Tier 1 (General) route if you have been continuously engaged in business activity since before 6 April 2015 and up to the date of your application.

£200,000 of your own funds and switching from the Tier 1 (General) route if you have been continuously engaged in business activity since before 6 April 2015 and up to the date of your application.

£50,000 and switching from the Tier 1 (Graduate Entrepreneur) route

£200,000

Are you part of an entrepreneurial team?

Yes

No

Go to Section 2







### C. Passport or travel documents and Biometric Residence Permits.

Help on the questions is given at the end of this application form.

In accordance with regulations 3 and 4 of the Immigration (Biometric Registration) (Amendment) Regulations 2009, anyone applying for an extension of stay in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a Biometric Residence Permit (BRP). This also applies to applications made at the same time by any dependants of the main applicant. For information about BRPs, please see the help text, which you should read before completing this form.

For the application to be valid and complete, you must provide your valid passport or travel document, unless it is not available for one of the reasons specified on the application form. If you have a current grant of leave on a BRP, you must also provide your BRP for the application to be valid and complete. You should also provide all previous passports and/or travel documents that you have used to travel to and remain in the United Kingdom.

C1. Under what nationality did you enter the United Kingdom?

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C2. If you are a dual national, what is your other nationality?

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C3. If you have held a previous nationality, what was it?

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From 

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 To 

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C4. Is your valid Passport/Travel document enclosed?      Yes       No  go to C5

Passport/ Travel Document number	Nationality	Issue Date	Expiry Date	Place of issue

go to C6

C5. If not enclosed then location of Passport/Travel Document

Lost                       Stolen                       Expired-returned to national authorities

Elsewhere in the Home Office

# Tier 1 (Entrepreneur) Application Form - Section 2

C6. Do you have any passport or travel document which contains a previous grant of leave or which you used when you last travelled to the UK?

Yes  document enclosed, passport/travel document number is

Yes  document not enclosed, it is: Lost  Stolen  Expired

No

These questions will ask you for information about the Biometric Residence Permit (BRP) that has previously been issued to you. If you have lost or had a BRP stolen then you should have reported this to the police.

C7. Have you been issued with a BRP? Yes  go to C8 No  go to Part D

C8. BRP number 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

C9. Where is your BRP now? (please tick)

I am submitting it with this application  Expired and returned to the Home Office  Elsewhere in the Home Office  go to C11  
Stolen  Lost  go to C10

C10. Have you reported this to the Home Office card management services?

Yes  No

C11. Which age group do you belong to (at the date of submitting your application)?

15 years & under  go to C12 16 years & over  go to part D

C12. What is the title of the person accompanying you to have your biometric details taken?

Mr  Mrs  Miss  Ms  Other (please state)

C13. First name(s) or given name(s)






**D. Immigration History**

It is mandatory to complete Section D. If it is not complete, the application will be invalid and will be returned to you. Help on the questions is given at the end of this application form.

D1. What is your current immigration status in the United Kingdom?

D2. Is your current immigration status any of the following categories: student, student nurse, student re-sitting an examination, student writing up a thesis, post-graduate doctor, post-graduate dentist?

Yes  go to D3

No  go to D4

D3. Are you getting sponsorship, or have you got sponsorship, that has ended within the last 12 months for your studies in the United Kingdom, from the British Government, any other government, or an international scholarship agency?

Yes  Original written confirmation from your sponsor giving consent to this application has been supplied

No

D4. When did you first enter the UK?









D5. What is the end date of your current or most recent visa or leave to enter or remain?









D6. Please note: You should **only answer this question if your current visa or leave to remain has expired**. Was there a reason beyond your control why you did not apply before your visa or leave to remain expired?

Yes  You will have to provide evidence of your exceptional situation if you have answered 'Yes'. Please see the policy guidance for more information.

No

**Now go to D7**

D7. Were you required to register with the police as a condition of your current or last grant of leave in the UK?

Yes  No

D8. Have you ever stayed in the United Kingdom beyond the end of your period of leave?

Yes  provide details below: No

## Tier 1 (Entrepreneur) Application Form - Section 2

D9. Have you ever worked in the United Kingdom without immigration permission to do so (that is, contrary to your conditions of stay)?

Yes  provide details below:

No

D10. Have you ever illegally entered the United Kingdom?

Yes  provide details below:

No

D11. Have you ever used deception when seeking leave to enter or leave to remain?

Yes  provide details below:

No

D12. Do you currently have any other applications with us on which you are awaiting a decision?

Yes  provide details below:

No

## Tier 1 (Entrepreneur) Application Form - Section 2

D13. Do you currently have an appeal with the Asylum and Immigration Chamber which is yet to be heard?

Yes  provide details below:

No

**E. Personal History (criminal convictions, war crimes, etc.)**

It is mandatory to complete section E. If it is not complete, the application will be invalid and will be returned to you. This section asks you about any criminal convictions you have, any civil judgements or civil penalties made against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused. It is an offence under Section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

E1. Have you been convicted of any criminal offence in the UK or any other country?

Yes  - go to question E2

No  - go to question E3

Note: You must give details of all criminal convictions, including spent convictions. This includes convictions for road traffic offences, including drink-driving offences, but not fixed penalty notices (such as speeding or parking tickets).

E2. Please give details below for each criminal conviction, starting with the most recent one. If you have received more than two convictions, please photocopy this page and enclose it with this form.

**Criminal conviction 1**

Country where convicted


Nature of the offence

Sentence given

Date sentenced

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If you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?

						months
--	--	--	--	--	--	--------

**Criminal conviction 2**

Country where convicted


Nature of the offence

Sentence given

Date sentenced

--	--	--	--	--	--	--	--	--

If you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?

--	--	--	--

 months

E3. Have you been subject to, or received, any other penalty in relation to a criminal offence; for example caution, reprimand, warning, or similar penalties in the UK or any other country?

Yes  go to E4

No  go to E5

E4. Give details of each penalty you have received, starting with the most recent one. If you have received more than two such penalties, please photocopy this page and enclose it with this form.

**Penalty 1**

Name of person:

Country where penalty given

Offence

Type of penalty (for example caution, reprimand, warning or other - please state)

Date of penalty

--	--	--	--	--	--	--	--

**Penalty 2**

Name of person:

Country where penalty given

Offence

Type of penalty (for example caution, reprimand, warning or other - please state)

Date of penalty

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E5. Have you had any UK court judgment against you for non-payment of a debt, or received a civil penalty under UK Immigration Acts?

Yes  go to E6

No  go to E7

E6. Give details for each civil judgment or any civil penalty under the UK Immigration Acts, starting with the most recent one. If you have received more than two civil judgments and/or civil penalties under the UK Immigration Acts, please photocopy this page and enclose it with this form.

Details of judgment or civil penalty 1:

Date of judgment or civil penalty:

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Country where judgment made:

Details of judgment or civil penalty 2:

Date of judgment or civil penalty:

--	--	--	--	--	--	--	--

Country where judgment made:

## Tier 1 (Entrepreneur) Application Form - Section 2

Questions E7 to E12 below must be answered, even if question E1 has been answered "No".

For help in answering these questions, please see the definitions at the end of this section.

E7. Have you ever been charged or indicted in any country with a criminal offence for which you have not yet been tried in court? Yes  No

E8. In times of either peace or war have you ever been involved, or suspected of involvement, in war crimes, crimes against humanity or genocide? Yes  No

E9. Have you ever been involved in, supported or encouraged terrorist activities in any country? Yes  No

E10. Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism? Yes  No

E11. Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts? Yes  No

E12. If question E7, E8, E9, E10, E11 above has been answered "yes" please give further details in the space provided below. If more space is needed continue on a separate sheet and enclose it with this form.

## Definitions

For the purpose of answering questions E7 to E11, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at [www.legislation.gov.uk/ukpga/2001/17/schedule/8](http://www.legislation.gov.uk/ukpga/2001/17/schedule/8) or purchased from The Stationery Office (telephone 0870 600 5522). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately.

### War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

### Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

### Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

### Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

### Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.



**F. Dependant Details**

Fill in the following details for any dependant(s) who are applying at the same time as you.

First name(s)	Last name(s)	Date of birth	Nationality, passport number and Biometric Residence Permit (BRP) (if applicable)	Relationship to you

Please ensure a separate application form is completed for each dependant. Please see the Home Office website for further details [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration)

### Section 3 - Tier 1 (Entrepreneur)

**Are you making an application for:**

Initial grant of leave to remain (switching)

An extension of leave for applicants whose last grant of leave was under Tier 1 (Entrepreneur) or who had leave as a Tier 1 (Entrepreneur) in the last 12 months


Go to Section 3A

Go to Section 3B

### Section 3A- Initial Applications

**G. Attributes**

Before filling in this section of the form, you should refer to the Immigration Rules and the Tier 1 (Entrepreneur) policy guidance.

If your situation is unusual or particularly complex, you may wish to consider including a covering letter with your application. The covering letter should give an explanation of how the specified documents you are providing demonstrate that you have met the requirements for leave to remain.

We will process your application without this letter, but it may speed up our consideration if your situation is unusual or particularly complex and you provide it. Please refer to the Tier 1 (Entrepreneur) policy guidance for more details.

**GA1.**

You must provide a business plan, setting out your proposed business activities in the UK and how you expect to make your business succeed.

Please tick to confirm that this has been provided.

**GA2.**

If you are making an initial application and wish to score points for previous investment in a UK business, please enter the name of the business(es) which you are using to score points for your application (and the Companies House reference number, where applicable) in the table below. If you wish to score points from more than one business, please also enter them here:

Name of Business(es)	Companies House Reference Number (if applicable):

### Tier 1 (General) migrants

If you are a Tier 1 (General) migrant applying to switch into this route after 6 April 2015, you can only use £200,000 of your own funding or £50,000 from a venture capital firm if you have been continuously engaged in business activity since before 6 April 2015. If you cannot demonstrate you have been in business since before 6 April 2015, you can only apply using £50,000 funding from a listed seed funding competition or one or more UK Devolved Government Departments.

### Tier 4/other Students

If you are a Tier 4 Student or in another study category applying to switch into this route after 11 July 2014, you will only qualify if you have £50,000 funds from a listed seed funding competition or one or more UK government departments (not a venture capital firm).

You should tick one box only to indicate which group you are in:

- access to not less than £200,000 (excluding Tier 1 General migrants switching using £200,000 of their own funds) (group a).
- access to not less than £50,000 from: one or more registered venture capital firms regulated by the Financial Conduct Authority (FCA); one or more registered UK Entrepreneurial seed funding competitions endorsed by the Department for International Trade; or one or more UK Government Departments or Devolved Government Departments in Scotland, Wales or Northern Ireland or intermediary public body (group b).
- access to not less than £50,000 and previously held leave as a Tier 1 (Graduate Entrepreneur) (group c).
- access to not less than £50,000 and previously held leave as a Tier 1 (General) migrant applying with funding from one or more registered UK Entrepreneurial seed funding competitions endorsed by the Department for International Trade; or one or more UK Government Departments or Devolved Government Departments in Scotland, Wales or Northern Ireland and registered as self employed or as a director, engaged in business activity in an occupation at degree level (group d).
- or
- access to not less than £200,000 of your own funds or £50,000 from a venture capital firm and previously held leave as a Tier 1 (General) migrant and have been in continuous business activity since before 6 April 2015 (group d).

You must be over 16 years of age to use this route. The first two questions in this section asks you questions about your care and living arrangements in the UK and about your parents or legal guardians. You should complete all questions in this part of the form that apply to you. If it is not complete, the application will be invalid and returned to you.

G1. Are you:

Please tick appropriate box

16 or 17 years

Go to question G2

18 years or older

Go to question G3

G2. Are you in local authority care in the UK?

Yes

No

G3. Will you be part of an entrepreneurial team?

Yes

go to G4

No

go to G5

Please note: you should provide all the documents needed for evidence with your own application. Your team member should also provide all the documents needed with their application. In some cases, this means that your team will need to send two sets of documents. It will help in processing your application if you do not rely on information presented with anyone else's application.

G4. Please provide details of the other member of the entrepreneurial team:

Name:

Nationality:

Date of birth:

Passport number:

Does the member of your entrepreneurial team currently have leave to remain in the UK?

No - go to G5

Yes - Please give the Points Based System reference number of your entrepreneurial team member:

## Tier 1 (Entrepreneur) Application Form - Section 3

G5. Have you already invested all or part of the funds in a UK Business that you have joined or started, within the 12 months (or 24 months, if your last grant of leave was Tier 1 (Graduate Entrepreneur)) before the date of this application?

- |                        |                          |           |
|------------------------|--------------------------|-----------|
| No, none of the funds  | <input type="checkbox"/> | go to G6  |
| Yes, some of the funds | <input type="checkbox"/> | go to G6  |
| Yes, all of the funds  | <input type="checkbox"/> | go to G13 |

G6. You must provide evidence of the amount of money available to invest. If you are applying for leave to remain, the money must be held in the UK. This will be one of the following documents (please confirm how many of each document has been supplied, or put a cross in the box for any document that has not been supplied).

Number of documents

- A letter from each financial institution holding the funds confirming the amount of money held in that institution;
- or
- Original bank statement (personal bank statements only)
- For funds available from a venture capital firm: Letter from an authorised accountant.  
For funds available from a seed funding competition or UK Government Department/  
Devolved Government Departments/intermediary body: Letter from an authorised accountant or an authorised official of the department or fund.

Is the money available to your business rather than to you by name?

- Yes - Additional to the appropriate evidence above, you must provide a Companies House document showing the address of the registered office in the UK, or head office if there is no registered office in the UK and your name, as it appears on the application form, as a director. You must be a director for the business at the time the money is, or was, made available. Please note, if the investment money is being provided by your business, please also supply the appropriate evidence set out in G8, as this will be considered as third-party funding.
- No

Group b applicants please go to G11

## Tier 1 (Entrepreneur) Application Form - Section 3

G7. Applicants not using funding from venture capital firm, seed fund or UK Government Department: Are you relying on third party funding? **If you have held the money for less than 90 consecutive days up to 31 days before the application, you must provide the evidence for third party funding:**

Yes  go to G8                      No  go to G9

No, but I have held the money for less than 90 days  go to G8

G8. In addition to the evidence set out above of the money available to invest, you must provide a letter of permission from each third party providing funds, together with a letter from a legal adviser confirming the validity of the permissions (please confirm how many of each document has been supplied).

Number of documents

- Letter of permission from every third party providing funds  
 For each third party, a letter of confirmation from a legal adviser.  
 The legal adviser must be independent from the third party.

G9. All applicants: Are you relying on money awarded by a venture capital firm, seed funding competition or UK Government Department or Devolved Government Departments. Please tick to confirm:

- FCA registered venture capital firm: this option is not available if you are applying to switch from Tier 4 or other qualifying student categories (which does not include visitors on short courses), applying to switch from Tier 1 (General) and have not been in business since before 6 April 2015. go to G10
- Registered UK Entrepreneurial seed funding competition endorsed by the Department for International Trade. go to G10
- UK Government Department or Devolved Government Departments or public intermediary body go to G10
- No none of these sources go to G12

G10. Give the name of each venture capital firm together with the registration number of this activity with the FCA; and/or the name of each seed funding competition (as listed on the Department for International Trade pages of the gov.uk website); and/or the name of each UK Government Department or Devolved Government Department in Scotland, Wales, or Northern Ireland or intermediary public body awarding the funds. Please list all sources that apply.

## Tier 1 (Entrepreneur) Application Form - Section 3

G11a. If you are applying using funding from a venture capital firm, you must supply a recent letter from an accountant, who is a member of a recognised UK supervisory body, confirming the amount of money made available to you or your business. In addition, you must also provide a letter of permission from every venture capital firm awarding the funds together with a letter or letters from a legal adviser(s) confirming the validity of the permissions (please confirm how many of each document has been supplied).

If you are applying using funding from a UK seed funding competition or a UK Government Department/Devolved Government Department/intermediary public body, you must supply a recent letter from an accountant, who is a member of a recognised UK supervisory body, or a letter from an authorised official of the department or fund, confirming the amount of money made available to you or your business.

For seed funding/UK Government funding, if you have the money in your possession when you apply, and have held it for less than 90 days, you only need to provide a letter from the seed fund/UK Government department as the source of those funds. Please tick to confirm what has been provided.

Letter from accountant/or authorised official

Additional documentation

Letter of permission from funds provider

Letter of confirmation from a legal adviser

G11b. If you are applying using funding from a venture capital firm, you must also provide the following documents (please tick to confirm what has been provided):

Letter from a director, partner or fund manager of the venture capital firm

A copy of the completed term sheet

Due diligence documents

Letter from an accountant

A letter confirming the date or dates funds were transferred to you or invested in your business and confirming that the venture capital firm is FCA registered

## Tier 1 (Entrepreneur) Application Form - Section 3

G12. You must complete the following table to confirm the documents provided to demonstrate the funds available for investment. One line (line 0) is completed as an example only.

Source no	Letter or account details from financial institution, accountant letter or official letter. Name of institution, authorised official or accountant.	Amount of money available in pounds sterling
0	Bank of Somewhere	£X0,000
	Total numbers of pieces of evidence	Total amount of money claimed

Please continue on a separate sheet if necessary.

If all the evidence of investment funds has now been provided, group a, b and c applicants now go to part H, group d applicants go to G20, all other applicants go to part H.

If some of the funds have already been invested in a UK business, continue at G13.

### Money already invested in a UK business

We will only consider funds invested in the 12 months or, if you were last granted leave as a Tier 1 (Graduate Entrepreneur) Migrant, the 24 months before the date of this application.

G13. How much money has already been invested in the UK business? Please give this amount in Pounds Sterling.

£

G14. Were any of these funds awarded by a venture capital firm, seed funding competition or UK Government Department or Devolved Government Departments or public intermediary body? Please tick to confirm:

Yes  go to G15                      No  go to G17



## Tier 1 (Entrepreneur) Application Form - Section 3

G15. Give the name of each venture capital firm together with the registration number of this activity with the FCA; and/or the name of each seed funding competition (as listed on the Department for International Trade pages of the gov.uk website); and/or the name of each UK Government Department or Devolved Government Departments in Scotland, Wales or Northern Ireland or public intermediary body awarding the funds.

G16a. If you were awarded your £50,000 investment from a venture capital firm, recognised UK Seed Funding competition or UK Government department or intermediary public body, and this was invested into your business prior to your application, you must also provide a letter from an accountant who is a member of a UK recognised body (or other authorised official in the case of a UK Government Department/seed fund) confirming that this was the source of your funds. **Tier 4/student migrants:** you can only switch into Tier 1 (Entrepreneur) using a previous investment if the source of your funding was a UK seed funding competition or a UK Government Department.

G16b. If you were awarded your £50,000 investment from a venture capital firm, and this was invested into your business prior to your application, you must also provide the following documents (please tick to confirm what has been provided):

Letter from a director, partner or fund manager of the venture capital firm

A copy of the completed term sheet

Due diligence documents

Letter from an accountant

G17. Does the value of any living accommodation form part of any investment in premises that are also used for business? Please tick to confirm:

Yes, go to question G18

No, go to table 3a1

G18. If an investment in premises is being used as living accommodation, an estimate of the value of the accommodation signed by a member of the Royal Institute of Chartered Surveyors (RICS) must be provided.

Please tick to confirm that this has been provided

G19. What is the value of any living accommodation that forms part of any premises that is also used for business?

£  **Please give value in Pounds Sterling**

Now please fill in table 3a1

Table 3a1 - Table of evidence for the direct investment of funds into UK business

You must complete the following table listing each specified document provided to demonstrate each investment. The first line has been completed as an example only.

If you have invested by way of share capital and the value of your shares is not shown in the accounts, then a copy of the company's register of members from Companies House must be provided.

Name of business	Company registration number if appropriate	Date of investment in the format dd/mm/yyyy	Amount of investment less the value of any accommodation	Audited/ unaudited accounts provided plus shares if applicable	Letter from seed fund/ UK Gov Dep/DIT to confirm investment on behalf of	Account compilation report provided with un-audited accounts	Legal agreement (for director's loans only)	Business premises in the UK	Business bank account*	Business is subject to UK taxation
Mycompany	12345678	17/08/2010	£X0,000	Yes	No	No	No	Yes	Yes	Yes
Total column										

\*which you are a signatory of and showing transactions, and where applicable showing the transfer of director's loan funds from the applicant to the business.

## Tier 1 (Entrepreneur) Application Form - Section 3

G20. Following the introduction of the genuine entrepreneur test in January 2013, it may help when considering your application if you provide the information listed below with your application:

- Your curriculum vitae listing any relevant qualifications you may have;
- Your market research (which may include information on competition in the area your business will operate in);
- Evidence of business advisory services you have used.

Also, the following information, if you are not already providing it within other sections of the form:

- Membership of appropriate regulatory bodies;
- Evidence of certification to operate or insurance;
- Lease of business premises, plus utility bills if available;
- Contracts or correspondence with potential clients;
- Business bank statements.

Please note that it is not a requirement for you to provide this information with your application, but it may help when considering your application if you do.

If you are a group a, b or c applicant as described on page 26 please **go to H**  
Group d applicants now **go to the next page.**

## Tier 1 (Entrepreneur) Application Form - Section 3

### Group d applicants only:

Tier 1 (General) migrants applying after 6 April 2015 and using £200,000 of their own funds or £50,000 funding from a venture capital firm, go to G21a.

G21a On what date did you initially register as self employed or as a director of a limited company, or as a member of a limited liability partnership?

--	--	--	--	--	--	--	--	--	--

You must have established a business prior to 6 April 2015. False representations and the use of deception will result in your application being refused and the loss of your application fee. You will be liable for removal and subject to a minimum 12 month ban on re-entering the UK.

### Type of business

G21b. Are you (please tick which applies to you):

- Self-Employed as a sole trader
- Director of company
- Member of a partnership

### Evidence of existing business activity

G22. Please tick to confirm you have supplied evidence to demonstrate your existing business activity:

- Evidence of business registration
- Evidence of business premises in the UK
- Evidence of a UK bank account
- Evidence of UK taxation

Now go to G23

G23. What is your job title?

--

G24. What is your standard occupational classification (SOC) code that most closely matches the work that you do?

--

For an explanation on how to determine your SOC code please see the Tier 1 (Entrepreneur) Policy Guidance.

## Tier 1 (Entrepreneur) Application Form - Section 3

G25. You must provide one or more documents from the following list to show that the business was active on any date before 6 April 2015 and that it remained active on a date no earlier than three months before the date of application. Please tick to confirm what is supplied:

- |   |                          |   |                          |
|---|--------------------------|---|--------------------------|
| Dated advertising or marketing material other than on the business' own website | <input type="checkbox"/> | Dated printouts from the business's website detailing the service or product provided by the applicant's business | <input type="checkbox"/> |
| Dated article in a newspaper or other publication                               | <input type="checkbox"/> | Dated information from a trade fair   | <input type="checkbox"/> |
| Personal registration with a UK trade body publication                          | <input type="checkbox"/> |   |                          |

G26. You must demonstrate that your business was trading on any date before 6 April 2015 and has continuously traded to a date no earlier than three months before the date of application. Please tick to confirm what has been included:

- Contracts(s) (which show duration), or
- Contract(s) (which don't show duration) and a letter from the customer or their representative confirming that a rolling contract has not been terminated, or
- A letter from a UK bank

### H. Money is held in one or more regulated financial institutions

H1. Are the funds held in one or more regulated financial institutions or already invested in a UK business? Please tick to confirm.

- Yes  all of the funds are held in a regulated financial institution
- Yes  all of the funds have already been invested.
- Yes  part of the funding has already been invested and the rest of the funding is held in a regulated financial institution.
- No

### J. Money is disposable in the UK

J1. Are the funds disposable in the UK or already invested in a UK business? Please tick to confirm.

- Yes  all the funds are disposable in the UK
- Yes  all the funds are already invested in the UK
- Yes  part of the required funding has already been invested and the rest of the funding is disposable in the UK.
- No

**Now go to section 4**

**Section 3B - Tier 1 (Entrepreneur) extensions - Attributes**

You should refer to the Immigration Rules and Tier 1 (Entrepreneur) of the policy guidance.

If your situation is unusual or particularly complex you may wish to consider including a covering letter with your application. The covering letter should give an explanation of how the specified documents you are providing demonstrate that you have met the requirements for leave to remain.

We will process your application without this letter, but it may speed up our consideration if your situation is unusual or particularly complex and you provide it. Please refer to the Tier 1 (Entrepreneur) of the policy guidance for more details.

3B1. Please enter the name of the business(es) which you are using to score points for your application (and the Companies House Reference Number, where applicable) in the table below. If you wish to score points from more than one business, please also enter them here:

Name of Business(es)	Companies House Reference Number (if applicable):

**K. Your investment funds have been invested as cash directly into one or more businesses in the United Kingdom.**

K1. Are you a member of an entrepreneurial team?

Please tick to confirm:

Yes  go to K2

No  go to K3

K2. Please provide details of the other member of the entrepreneurial team.

Name:

Nationality:

Date of Birth:

# Tier 1 (Entrepreneur) Application Form - Section 3

Passport number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

You must provide the Points Based System reference number of the other entrepreneurial team member if he/she is a Tier 1 (Entrepreneur) migrant.

Points Based System reference number of the other entrepreneurial team member:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please tick the box if the other entrepreneurial team member is not a Tier 1 (Entrepreneur) migrant

K3. You must have invested no less than £200,000 (or £50,000 if, in your last grant of leave, you were awarded points for funds of £50,000) directly into one or more businesses in the UK. Please tick to confirm how this investment has been made (you may tick more than one box, where applicable):

Part or all of the investment was made in the 12 months (or 24 months if you were a Tier 1 (Graduate Entrepreneur)) prior to your initial Tier 1 (Entrepreneur) application, and you demonstrated this investment when you made your initial Tier 1 (Entrepreneur) application;

The investment was made during your initial period of Tier 1 (Entrepreneur) leave in the form of a director's loan;

The investment was made during your initial period of Tier 1 (Entrepreneur) leave in the form of share capital;

The investment was made during your initial period of Tier 1 (Entrepreneur) leave using funding made available by a Venture Capital firm/a UK Seed Funding Competition/a UK Government Department;

The investment was made during your initial period of Tier 1 (Entrepreneur) leave directly by you into the business, in cash;

The investment was made during your initial period of Tier 1 (Entrepreneur) leave directly by a third party, but on your behalf.

**Now go to K4**

## Tier 1 (Entrepreneur) Application Form - Section 3

K4. Did you demonstrate that any of these funds were invested in your business as part of your successful application for your last grant of leave?

- Yes all of the funds were shown in the previous application. **Go to part L**
- Yes some of the funds were shown in the previous application. **Go to K5**
- No none of the funds were shown in the previous application. **Go to K6**

K5. How much money did you show had been invested in UK business as part of your last application?

Please give the value in pounds sterling

How much money do you still have to show has been invested in the period of your initial grant of leave?

Please give the value in pounds sterling

K6. Does the value of any living accommodation form part of any investment in premises that are also used for business?

- No  **go to Table 3b1**
- Yes  **go to question K7**

K7. If an investment in premises is being used as living accommodation, an estimate of the value of the accommodation signed by a member of the Royal Institute of Chartered Surveyors (RICS) must be provided.

Tick to confirm that this has been provided

K8. What is the value of any living accommodation that forms part of any premises that is also used for business?

Please give the value in pounds sterling

**Now go to table 3b1**



Table 3b1 - Table of evidence for the direct investment of funds into UK business

You must complete the following table listing each specified document provided to demonstrate each investment. The first line has been completed as an example only.

If you have invested by way of share capital and the value of your shares is not shown in the accounts, then a copy of the company's register of members must be provided.

Name of business	Date of investment in the format dd/mm/yyyy	Amount of investment less the value of any accomodation	Audited/ unaudited accounts provided plus shares if applicable	Letter from seed fund/ UK Gov Dep/DIT to confirm investment on behalf of	Account compilation report provided with un-audited accounts	Legal agreement (for Director's loans only)	Business premises in the UK	Business bank account*	Business is subject to UK taxation
Mycompany	17/04/2008	£X0,000	Yes	No	No	No	Yes	Yes	Yes
Total column									

\* which you are a signatory of and showing transactions, and where applicable showing the transfer of director's loan funds from the applicant to the business

Now go to K9

## Tier 1 (Entrepreneur) Application Form - Section 3

K9. If you were awarded your £50,000 investment from a venture capital firm, recognised Seed Funding competition or UK Government Department or intermediary public body, and did not provide this evidence with our previous application, you must also provide a letter from an accountant who is a member of a UK recognised body (or other authorised official in the case of a UK Government Department) confirming that they were the source of your funds.

### L. Registered as self-employed or a director of a new or existing business within six months of entering the category

You must demonstrate that you registered yourself or your business within six months of your specified date.

L1. Do you wish us to take your date of entry into the UK as your specified date?

Yes  - go to question L2

No  - go to question L3

L2. You must provide the following evidence to establish your date of entry to the UK (Please tick to indicate what evidence has been provided):

- Passport containing Visa which has been stamped on entry

- Flight tickets and boarding card

- Other      If other give details:

L3. Were you (please tick which applies to you):

Self-Employed as a sole trader

Director of company

Member of a partnership

L4. Please tick to confirm you have provided the appropriate evidence to demonstrate your registration:

HM Revenue & Customs documentation

Companies House documentation

**Go to M.**

**M. Engaged in business activity at the time of the application for further leave (extension) (15 points available)**

You must demonstrate that you or your business has remained registered three months before you make your extension application.

M1. Are you (please tick which applies to you):

Self-Employed as a sole trader

Director of company

Member of a partnership

M2. Please tick to confirm you have provided the appropriate evidence to demonstrate your registration:

HM Revenue & Customs documentation

Companies House documentation

**Go to N**

**N. Created two full time equivalent posts (20 points available)**

N1. Real Time Information was introduced by HMRC in April 2013, and rolled out in full from 6 Oct 2013. This requires employers to comply with PAYE regulations by sending Full Payment Submissions to HMRC in 'Real Time'. What date did you begin submitting Real Time Information to HMRC?




N2. Please state which specified documents have been provided to demonstrate your job creation (please tick as appropriate):

- Documentation to prove the employee was a settled worker
- For directors - a printout from Companies House of the company's filing history page and of a Current Appointment Report to show that the applicant is/was a director of each business for the period in which the employment existed
- For members of a partnership - a printout from Companies House of the partnership's filing history page and of a Current Appointment Report to show that the applicant is/was a member of each partnership for the period in which the employment existed
- Employee Payment Records, original HM Revenue & Customs P45 or P46 (if applicable)
- Real Time-Full Payment Submissions
- Pay or wage slips to cover total period of employment created for each worker

## Tier 1 (Entrepreneur) Application Form - Section 3

N3a. Further information is required if you joined, or have taken over, an existing business which employed settled workers before you joined it. Please confirm how many settled workers their business employed before you joined it:

N3b. Please tick to indicate that the additional specified documents below have been supplied:

A duplicate HMRC Full Payment Submission for the year before the jobs were created and the year that the jobs were created and signed by the applicant; or

If the business started employing staff for which points are being claimed before they were reporting under Real Time, a form P35.

Please go to N3c.

N3c. If you have joined or taken over an existing business you must supply an accountants letter to validate the job creation. Please tick to confirm you have supplied this letter:

Letter from an accountant validating the job creation

Details of the job creation must be entered in Table 3b2. You must give the hourly rate for the employee(s) must also be provided by you. If the hourly rate changed for an employee in the same job, please enter this information as a fresh period of employment.

Now please complete Table 3b2.

## Tier 1 (Entrepreneur) Application Form - Section 3

Table 3b2 - Table of evidence for employment created (please photocopy if you have multiple jobs)

Please provide the details of all employees who filled these jobs for the required 12 month period. The jobs must exist for at least 12 months. Within the same job, another worker can replace a worker who is employed for part of a year and then leaves the job, so that the employment as a whole adds up to 12 months. The hours of workers in 2 part-time jobs can be combined to add up to 30 hours a week or more and form the equivalent of one full-time job, as long as the 2 part-time jobs exist for 12 months. You must indicate clearly on the tables below if you wish to combine jobs. Failure to do so will lead to them being assessed as single part-time jobs. We consider full-time to be 30 hours per week / 120 hours per month.

Job number:

Job title:

Date post created:

If this job is being combined with another job to make equivalent of 1 full time job, indicate which job:

Employee name	Start Date with your business (if this differs from start date in job).	Start date	End date	Hourly rate paid	Full-time	Part-time

## Tier 1 (Entrepreneur) Application Form - Section 3

Job number:

Job title:

Date post created:

If this job is being combined with another job to make equivalent of 1 full time job, indicate which job:

Employee name	Start Date with your business (if this differs from start date in job).	Start date	End date	Hourly rate paid	Full-time	Part-time

N4. Tier 1 (Entrepreneur) Migrants investing in the same business who are not part of an entrepreneurial team may not use the same evidence of job creation. By entrepreneurial team members, we mean people applying under this provision of the Immigration Rules.

Are you the sole partner or director in your business?

Yes go to Section 4

No please complete table 3b2b

Table 3b2b

You must complete the following table if you are not the sole partner or director in your business. Please list each person separately. The first line has been completed as an example only.

Names of other partner(s)/director(s)	Are these partner(s) or director(s) also Tier 1 (Entrepreneur) migrants (answer yes or no)?	If yes, please state the dates they became partner(s) or director(s)	Are they part of your entrepreneurial team (answer yes or no)?	If they are not part of your entrepreneur team, please list the names of the holders of the jobs they have created.
A. Nother	Yes	19/4/2010	No	John Smith

## Section 4 - English Language, Maintenance and Public Funds

### P. English Language

You must have a minimum standard of English language, and score 10 points, or the application will be refused.

Before filling in this section of the form, you should refer to the Immigration Rules and the Tier 1 (Entrepreneur) of the policy guidance

Select how you would like to claim points for English language:

- National of a majority English speaking country  Go to question P1
- English language test  Go to question P3
- Degree taught in English  Go to question P4
- Evidence previously submitted / considered to automatically meet  Go to part Q

National of a majority English speaking country

P1. If you are a national of one of the countries listed below you can claim 10 points:

Antigua and Barbuda; Australia; The Bahamas; Barbados; Belize; Canada; Dominica; Grenada; Guyana; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; The United States of America.

Give your nationality


P2. Select which supporting evidence has been sent:

Valid passport or travel document  - go to part Q

If you have not been able to provide your valid passport or travel document you should provide one of the following documents (please tick to confirm which):

Current national identity document  Original letter from your home government or embassy confirming your nationality

**Go to part Q**

English language test

P3. When did you sit your English language test?

On or after 6 April 2015 – go to question P3a.

Before 6 April 2015 – go to question P3b.

P3a. Please provide details of your English language test (sat on or after 6 April 2015):

Tick to confirm which body awarded your test:

IELTS SELT Consortium

Trinity College London







## Q. Maintenance (Funds) Requirement

You must have a minimum level of funds, and score 10 points, or the application will be refused.

You must have at least £945 of personal savings which must have been held for a consecutive 90 day period prior to the date of application.

You should refer to the Immigration Rules and the Tier 1 (Entrepreneur) of the policy guidance.

Q1. Do you have access to available funds to support yourself?

Yes

No

Q2. Select what supporting evidence you have sent in order to prove you have access to available funds:

Building society pass book covering a consecutive 90 day period

Personal bank or building society statements covering a consecutive 90 day period

Letter from a financial institution regulated by the Financial Conduct Authority (FCA); the Prudential Regulatory Authority (PRA); or by the appropriate home regulator, confirming funds and covering a consecutive 90 day period

Letter from a bank or building society confirming funds and that they have been in the bank or building society for at least a consecutive 90 day period.

Now go to Section R

**R. Public Funds**

It is mandatory to complete Section R. If it is not complete, the application will be invalid and will be returned to you.

R1. Are you receiving any public funds? (Please tick) Yes  go to R2 No  go to Section 5

R2. The public funds which are relevant for the purposes of the Immigration Rules are listed below. Tick the relevant box(es) to show which of these are being received.

- |   |  |   |
|---|--|---|
| Attendance Allowance <input type="checkbox"/>               | Carer's Allowance <input type="checkbox"/>             | Housing and Homelessness Assistance <input type="checkbox"/>                      |
| Child Benefit <input type="checkbox"/>                      | Council Tax Benefit <input type="checkbox"/>           | Child Tax Credit <input type="checkbox"/>   |
| Income-Based Jobseeker's Allowance <input type="checkbox"/> | Housing Benefit <input type="checkbox"/>               | Disability Living Allowance <input type="checkbox"/>                              |
| Severe Disablement Allowance <input type="checkbox"/>       | Income Support <input type="checkbox"/>                | Income Related Employment & Support Allowance - ESA (IR) <input type="checkbox"/> |
| State Pension Credit <input type="checkbox"/>               | Working Tax Credit <input type="checkbox"/>            | Social Fund Payment <input type="checkbox"/>                                      |
| Council Tax Reduction <input type="checkbox"/>              | Personal Independence Support <input type="checkbox"/> | Universal Credit <input type="checkbox"/>   |

R3. If you are in receipt of housing and homelessness assistance give details of whether this housing is provided by the local housing authority, a housing association, or other organisation and the name of the relevant authority and details of the arrangement.

R4. If the housing is provided by your local council or housing authority or part of an agreement between your employer and the housing authority, give details below and enclose evidence of this from the local housing authority.



## Section 6 - DECLARATIONS

### V. Applicant Declaration

It is mandatory for you to sign below to show you have read and understood the following declaration. If it is not complete, the application will be invalid and returned to you. It must be signed by you personally and not by a representative or other person acting on your behalf. If you are under 18, your parent or legal guardian should sign on your behalf.

The information given in my application is complete and is true to the best of my knowledge and belief.

The photographs I have submitted with my application are a true likeness of me.

The documents I have submitted in support of my application are complete and correct to the best of my knowledge and belief.

I agree to co-operate with the Home Office officials, or any other person charged by the Secretary of State for the Home Office with conducting pre-issue and post-issue checks in relation to this application.

If there is a material change in my circumstances or any new information relevant to this application becomes available before it is decided, I will inform the Home Office.

I am aware that the rules and requirements for applications may change in the future and that I should not assume the current rules and requirements will continue to apply.

I agree to the Home Office using the data provided in this application in accordance with its Information Charter. I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act 2004. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 2018 and Article 8 of the European Convention on Human Rights will be unaffected.

Applicant's signature

Parent/legal guardian  
signature if applicant is under  
18



# Tier 1 (Entrepreneur) Application Form - Section 6

W12. Select the relevant body from the following options:

The Law Society	<input type="checkbox"/>	The Law Society of Scot-	<input type="checkbox"/>	The Law Society of North-	<input type="checkbox"/>
		land		ern Ireland	
The Faculty of Advoc-	<input type="checkbox"/>	The Institute of Legal Ex-	<input type="checkbox"/>	The General Council of the	<input type="checkbox"/>
ates		ecutives		Bar of Northern Ireland	
		The General Council of the Bar	<input type="checkbox"/>		

W13. This section must be completed by all representatives, who are dealing with this application on the applicant's behalf. They must now read the declaration below and authorise as the representative or other person acting on the applicant's behalf:

- I have been appointed by the applicant to make this application
- I confirm that the applicant has completed and verified the application and the application is, to the best of my knowledge and belief, true and correct.
- Once the Home Office has decided the application, I will give the applicant all correspondence from the Home Office relating to the decision.
- I am permitted to give immigration advice and immigration services by Section 84 of the Immigration and Asylum Act 1999.
- I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union (EU), knowing or having reasonable cause to believe that the act has this effect.

Name


Signature

Date

--	--	--	--	--	--	--	--

Name of representative organisation:


Position within organisation:




**Section 7 - Summary Sheet**

Fill in this part of the form to help us make sure that we have received your documents and”, tell us how many of each of the listed documents you have sent with this application. This is a standard list. You should only send in the documents from this list that are required for your application. At “B”, list any other documents and state how many in each case. Continue on a separate sheet if necessary.

Part A. Type of document	How many?	Part B. Listed items	How many?
Passports			
BRP and/or travel documents			
Police registration certificates			
Marriage or civil partnership certificate			
Birth certificate			
Driving Licence			

**Section 7 continues overleaf**

## Tier 1 (Entrepreneur) Application Form - Section Help Text

Fill in the summary sheet below listing the points you have claimed and the supporting evidence (documents) sent. You must send the required evidence as specified in this application form, the Immigration Rules and the Tier 1 (Entrepreneur) of the policy guidance. Failure to submit required evidence is likely to lead to refusal of the application.

Points Scoring Area (Initial application)	Points Claimed	Documents Provided (please list)
Access to £200,000 or £50,000/ previous business activity (Section G)		
Financial institutions(s) is/are regulated (Section H)		
Money is disposable in the UK (Section J)		

Points Scoring Area (Extension application)	Points Claimed	Documents Provided (please list)
£200,000 or £50,000 invested in UK Business (Section K)		
Registered as self-employed or a director within six months (Section L)		
Engaged in business activity at the time of the application (Section M)		
Created two full time equivalent posts (Section N)		

Points Scoring Area - All	Points Claimed	Documents Provided (please list)
English language (Section P)		
Maintenance (Section Q)		

Finally, please ensure your application is addressed correctly as follows:

Postal address:

UK Visas and Immigration  
Home Office  
Tier 1  
PO Box 496  
Durham  
DH99 1WQ

Courier address:

UK Visas and Immigration  
Home Office  
Tier 1  
Wearside House  
Riverside Place  
Freemans Reach  
Durham  
DH1 1SL

## Tier 1 (Entrepreneur) - Application Form Help Text

### Introduction

This document provides information to help you to complete the Tier 1 (Entrepreneur) application form.

For further information on Tier 1 (Entrepreneur) of the policy, please see Part 6A of the Immigration Rules and the Tier 1 (Entrepreneur) policy guidance notes.

These documents are available on the Home Office website at: [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration)

All the above documents are available in Welsh, Braille, large print, audio and other alternative formats on request.

For further information on alternative formats, and how to obtain these, please contact the UK Visas and Immigration contact centre on 0300 123 2241.

### Who should apply using this form?

1. This application form should only be completed if you are already in the United Kingdom. You should use the application form if you are:
  - Currently in the United Kingdom as a main applicant under the Tier 1 (Entrepreneur) category.
  - Currently in the United Kingdom as a main applicant under the Tier 1 (Entrepreneur) category and seeking to extend their leave for a further period within this existing category.

This application form should not be used by your dependants. A separate application form, Tier 1, 2 or 5 PBS (Dependant) form is available for this purpose and can be found on the Home Office website at: [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration).

### Submitting a valid application

2. You will only be considered to have submitted a 'valid' application if the following has been complied with:
  - the correct application form must be completed and submitted
  - the correct application fee must be paid
  - your valid passport, Biometric Residence Permit (BRP) if applicable or travel document must be provided, unless it is not available for one of the reasons specified on the application form
  - the mandatory sections in the application form must be completed
  - two identical passport-size photographs of you, with your full name written on the back of each one, must be supplied
  - two identical passport-size photographs of any dependants who are applying with you, with their full name written on the back of each one, must be supplied
  - the correct payment has been made towards the Immigration Health Surcharge, if applicable.

The photographs provided must be in the format specified in the separate photograph guidance, which can be found on our website at: [www.gov.uk/government/organisations/uk-visas-and-immigration](http://www.gov.uk/government/organisations/uk-visas-and-immigration). Please ensure that they are placed in a small sealed envelope attached to Section 2 of the form as instructed there - and without any staples, clips, pins or anything else which could mark or damage the photographs.

3. If you are required to register with the Police, you must also include your PRC with your application.

## Claiming points

4. When completing the application form, you must clearly indicate the number of points you are claiming within each points scoring area, and detail how you meet the criteria for the award of these points.
5. We will only award points for the sections where you have indicated that you wish to claim them, and where the required supporting evidence has been supplied.

## Supporting evidence

It is your responsibility to provide the evidence to support any statements made in your application. You must satisfy us that the requirements for the category under which you have applied have been met. We must be satisfied, by considering the evidence provided that you meet the necessary criteria.

You must ensure that all of the necessary supporting documentation is provided at the time the application is submitted. Only those documents specified in the application form, the Immigration Rules and set out in detail in the Tier 1 (Entrepreneur) Policy Guidance will be considered acceptable for the purposes of establishing that you qualify for the points claimed in any scoring area.

You must be selective in submitting evidence, as sending large amounts of irrelevant or poor quality documentation may delay the consideration of the application. It is only necessary to submit evidence that is directly appropriate to the application as requested, as unrelated evidence cannot be considered for points scoring.

To assist us in considering the documentation provided, you should highlight any relevant sections on the documentation provided.

Any documentary evidence that you provide should be original (unless otherwise stated).

Where any documents provided are not in English or Welsh, you must provide the original and a full translation that can be independently verified.

The translation must:

- confirm that it is an accurate translation of the original document;
- be dated;
- include the full name and original signature of the translator or an authorised official of the translation company;
- include the translator or translation company's contact details; and
- if you are applying for leave to remain or indefinite leave to remain, be fully certified and include details of the translator or translation company's credentials.

## Application types

You should complete different sections of the Tier 1 (Entrepreneur) application form depending on the type of application you are submitting.

Please note that you should complete Sections 1, 2, 4, 5, 6 and 7 of the form as well as the relevant part of Section 3 depending on the type of application.

## **Initial Applications**

### **(Please also complete Section 3A)**

This should be completed by applicants who are currently in the United Kingdom under an immigration category other than Tier 1 (Entrepreneur) who are seeking to 'switch' into Tier 1 (Entrepreneur).

## **Extension Applications within Tier 1 (Entrepreneur)**

### **(Please also complete Section 3B)**

This should be completed by applicants who are currently in the United Kingdom under Tier 1 (Entrepreneur) and are seeking an extension of their leave.

## **Question-specific help text**

Further advice on specific questions in the application form is detailed below.

**B1 - B4** You should provide full details of your name and title. If you have previously been known by any other name(s), you should provide full details of each name, the date of each change and submit the relevant supporting legal documentation.

Evidence of name change(s) should show your full name before and after the change and may include:

- deed poll documents or marriage certificates; and,
- both the old passport and the new passport.

Should you submit documentation in support of your application that refers to you under a name(s) not given in this section, we will not consider that documentation.

**B6** You should indicate your gender. If you have been the subject of Gender Reassignment and the application contains documents relating to previous identities, you should provide a relevant Gender Recognition Certificate (GRC). The only exception to this is where you have previously submitted your GRC with an earlier application. In such cases you will therefore not be required to resubmit it.

You should tick the gender as indicated on your GRC.

**B9** You should indicate your marital status. This status may be:

- Married – a person legally married in or outside the United Kingdom;
- Civil partner – a person in a same sex relationship and who has gone through a legal ceremony in the United Kingdom under or by virtue of the Civil Partnership Act 2004, or in the country of his/her residence;
- Unmarried partner – a person in a heterosexual or same sex relationship, which has been subsisting for two years or more but is not married or in a civil partnership;
- Widow – a person whose spouse has passed away and has not re-married or is not currently in an unmarried relationship that has subsisted for more than two years;
- Single – a person who is unmarried and not in a relationship that has subsisted for two or more years;
- Separated – a person legally married in or outside the United Kingdom but no longer living with his/her married partner;
- Divorced – a person married in or outside the United Kingdom whose marriage has been legally dissolved;
- Dissolved – a person who has been in a civil partnership which has been legally dissolved;
- Separation Order – a separated person who remains in law the civil partner of the other person.

## Tier 1 (Entrepreneur) Application Form - Section Help Text

B10 Please provide your Immigration Health Surcharge reference number

As part of your application you may be required to pay the Immigration Health Surcharge. Before going any further, you will need to assess the likely cost using the online portal [www.gov.uk/healthcare-immigration-application](http://www.gov.uk/healthcare-immigration-application). Once the assessment has been completed you will receive a unique reference number which you enter on this application form.

B11 All Home Office applications are given an individual reference number. This allows us to track and link past applications. You should provide your full Home Office Reference number. This number can be found on any previous Home Office correspondence relating to you. You may have numerous Home Office reference numbers and should provide all such numbers.

B12 National Insurance (NI) numbers are usually in the format of 2 letters followed by 6 numbers followed by 1 letter e.g. XX 123456 X or 2 numbers followed by 1 letter followed by 5 numbers e.g. 12 X 34567. Where you do not have a NI number in this format, this question should be left blank.

C1-C3 You should specify under which nationality you entered the United Kingdom. You should also provide details of any additional nationalities you currently hold or have previously held.

C4-C6 You must provide details of all passports or travel documents, current or expired, that you have used to enter or remain in the United Kingdom, including:

- passport number;
- issue date;
- expiry date; and,
- place of issue.

Where you need more space than is available, you should photocopy the relevant page of the application form, add in additional details and submit with your application.

Where you hold, or have held, other nationalities you should provide the relevant passport or travel document for each nationality held and provide the above details.

Please note for the application to be valid and complete the applicant's valid passport, travel document or Biometric Residence Permit (BRP) must be provided unless it is not available for one of the reasons specified on the application form. They should be original documents and not copies.

In certain circumstances certified photocopies will be accepted where you do not have the original at that time. You must provide details as to its location and state when you will provide it. You must then ensure that the original document is submitted as soon as you can. If the passport has been lost or stolen, a Police crime report number /report must be provided along with details of the police station the loss was reported to and the date that it was reported.

C7-C10 If your current grant of leave was issued on a BRP, you must also provide the BRP in order for the application to be valid, unless it is not available for one of the reasons specified on the application form.

D5 'Overstaying' means that you have remained in the UK beyond the latest of:

- (a) the time limit attached to your last period of leave
- (b) any extended period of leave pending determination of an in-time application and any subsequent appeal, or
- (c) the date that you received a notice confirming that an application was not valid, provided that the application was submitted before the time limit attached to your last period of leave expired.

If you wish to remain in the UK after the 28 day period, you should leave the UK and reapply for a visa.

## Tier 1 (Entrepreneur) Application Form - Section Help Text

D6 If you are an overstayer you must read the Policy Guidance Notes for information on supporting documentation before submitting your application.

D8 You should confirm whether you have ever remained beyond the end of your period of leave in the UK. Where your leave had been extended by virtue of Section 3C of the 1971 Immigration Act, you will not be considered to have remained beyond the end of your period of leave and should therefore complete the 'No' box in response to this question. (For further information on the provisions of Section 3C please refer to Chapter 1, Section 5 of the Immigration Directorate Instructions).

D12 Where you are not permitted to submit a further fresh application, you should not proceed in completing this application form. If you are in this position and do complete this application form, it will be returned to you without having been considered.

If you wish to vary the grounds of the existing application you must refer to Chapter 1, section 5 of the Immigration directorate instructions on our website [www.gov.uk/government/collections/chapter-1-general-provisions-immigration-directorate-instructions](http://www.gov.uk/government/collections/chapter-1-general-provisions-immigration-directorate-instructions) and contact the Home Office team processing the existing application.

D13 Where you are not permitted to submit a further fresh application, you should not proceed in completing this application form. If you are in this position and do complete this application form, it will be returned to you without having been considered.

You should contact the Immigration and Asylum Tribunal at [www.justice.gov.uk/tribunals/immigration-asylum](http://www.justice.gov.uk/tribunals/immigration-asylum)

E2 We will carry out criminal record checks on all applicants and dependants. You must give details of all unspent and spent criminal convictions. This includes road traffic offences but not fixed penalty notices (such as speeding or parking tickets) unless they were part of a sentence of the court. This includes all drink-driving offences.

### Section 6

W9 The Office of the Immigration Services Commissioner (OISC) regulates United Kingdom based immigration advisers. As a requirement of Section 84 of the Immigration and Asylum Act 1999, United Kingdom representatives, who offer advice and services in relation to an application, will need to be regulated by the OISC unless they are authorised to practice by a designated legal professional body or fall within a category of persons specified in an order made by The Secretary of State under subsection 84(4) (d) of the Immigration and Asylum Act 1999.

The representative should indicate whether he/she is regulated by the OISC, or the basis on which he/she is otherwise authorised to act in this capacity on the migrant's behalf.

An advisor could be committing a criminal offence if he/she acts on the applicant's behalf without being OISC regulated, or otherwise authorised in accordance with Section 84 of the Immigration and Asylum Act 1999.

W11-W12 If the representative is regulated by a designated legal professional body, listed below, or if he/she works under the supervision of such a person, they will not be required to be regulated by the OISC.

Designated bodies are:

- The Law Society;
- The Law Society of Scotland;
- The Law Society of Northern Ireland;
- The Institute of Legal Executives;
- The General Council of the Bar;
- The Faculty of Advocates;
- The General Council of the Bar of Northern Ireland.

## Tier 1 (Entrepreneur) Application Form - Section Help Text

The representative should indicate of which organisation he/she is a member. The representative should indicate whether he/she is personally a member of this organisation or whether he/she is working under the authorisation of another registered member.

Where the representative is not a direct registration holder and is working under the supervision of another registered person, the

representative should name the registered supervisor under whom he/she is working.

If a representative makes an application on behalf of an applicant, and that representative is not permitted to provide advice and immigration services (by section 84 of the Immigration and Asylum Act 1999), the Home Office will inform both the representative and applicant of the requirements of the Act, and send further letters (if applicable) to the applicant stated on the application.

### **Section 7**

You should complete the summary sheet before submitting your application. You should ensure that you indicate the number of points you wish to claim against each points scoring area and the total number of points claimed.

You should also ensure that you list all the supporting documentation you have submitted with your application.

This documentation should be listed against the points scoring area to which it applies. Any documentation that does not relate to a specific points scoring area (such as passport(s)/travel document(s) etc) should be listed in the general background information box above the table.

### **Biometric Residence Permits (BRP)**

Everyone applying for an extension of leave under Tier 1 (Entrepreneur) must also apply for a Biometric Residence Permit (BRP). BRP enrolments are processed by the Post Office Ltd. You will be charged an additional handling fee for your biometric enrolment, payable to the Post Office Ltd. You must pay the fee by cash or debit card when you attend Post Office Ltd to enrol your biometrics. Each dependant included on your application must also pay this fee when they enrol their biometric information. Do not send the biometric enrolment fee with your application fee.

If you were exempt from paying an application fee, you are also eligible to claim a refund of your biometric enrolment fee after you have registered your biometrics.

Your application may be rejected as invalid if you do not enrol your biometrics when requested. For more information about enrolling biometrics and the current fee, please visit the following section of our website: [www.gov.uk/biometric-residence-permits](http://www.gov.uk/biometric-residence-permits)