VISIT AND SHORT TERM STAY (VAF1A NOVEMBER 2018)

This form is for use outside the UK only.
This form is provided free of charge.



The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at: www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship. This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

READ THIS FIRST

This form must be completed in English. You may use blue or black ink.

Please follow the guidance notes carefully and complete all questions as indicated. If you run out of space, please use Part 9 – Additional Information.

UK Visas & Immigration may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant original documents (please see supporting documents guidance). It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

USE THIS FORM IF YOU ARE COMING AS A VISITOR, A SHORT-TERM STUDENT OR PARENT OF A TIER 4 (CHILD) STUDENT

Guidance on types of visit visas and other visas for short term stays in the UK is available on the visas and immigration pages of the gov.uk website (www.gov.uk/browse/visas-immigration). Tell us your main reason for coming to the UK below.

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Which type of Visitor Visa are you applying for? Put a cross (x) in the	he relevant box
Tourist Visit friend(s) Other (please specify) >	
How long do you want your visa to be valid for? Put a cross (x) in	the relevant box
6 months 2 years 5 years	10 years 1 month (for permitted paid engagements)
11 months (for private medical treatment and English language study only) 12 months (leave and the leave and the	(for academics doing research on sabbatical eir accompanying child, spouse or partner).
What is the main purpose of your visit to the UK?	How long do you intend to stay in the UK?
Travel Dates	
On which date do you wish to travel to the UK?	On which date will you leave the UK?
Part 1 About You Read Guidance, Part 1	
1.1 Given name(s) (as shown in your passport) >>>>>>>	1.2 Family name (as shown in your passport)
1.3 Other names (including any other names you are known >>>	1.4 Sex Put a cross (x) in the relevant box
by and/or any other names that you have been known by)	Male Female
	Torrido
1.5 Marital status? Single	Married/ Civil Partner Unmarried Partner
Put a cross (x) in the relevant box	
Divorced/Dissolved Partnership	Separated Widowed/Surviving Civil Partner
1.6 Date of Birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	1.7 Place of Birth
1.8 Country of Birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	1.9 Nationality
1.10 Do you hold, or have you ever held, any other nationality or	nationalities? Put a cross (x) in the relevant box
Yes No If 'Yes' please provide details >>>>>>>>>	

Part 2 Passport Information Read Guidance, Part 2 Enter details of the passport or travel document that you will use to travel to the UK. 2.1 Current passport or travel document number >>>>>>>> 2.2 Place of Issue 2.4 Date of Issue **2.6** Is this your first passport? Put a cross (x) in the relevant box Yes No If 'Yes' go to Part 3 2.7 Please give details of any previous passports, covering the last 10 years, including where these passports are now. Your Contact Details Read Guidance, Part 3 Part 3 3.1 Your full residential address and postal code >>>>>>>>> 3.2 How long have you lived at this address? 3.3 Home (landline) telephone number 3.4 Your mobile telephone number 3.6 Contact details if different from those given in question 3.1 Part 4 Your Family Read Guidance, Part 4 4.2 Father's family name 4.4 Father's place and country of birth 4.6 Mother's given name(s) 4.8 Mother's date of birth 4.10 Mother's place and country of birth 4.11 Full name of spouse/partner (If single go to 4.16) >>>>>> 4.12 Spouse/partner's nationality/nationalities

address given in Question 3.1? Put a cross (x) in the relevant box	Put a cross (x) in the relevant box
Yes No If 'No', please provide full details of where your spouse currently lives.	Yes No
	4.16 Do you have any children? Put a cross (x) in the relevant box
	Yes No If 'No', please go to question 4.20
4.17 Please provide full details for each of your >>>>>>> dependant children	4.18 Do all your children currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box
Name Date of Birth	Yes No If No , please provide full details of where your children currently live.
4.19 Please list any of your children who will be travelling >>>> with you to the UK?	4.20 Will any other children be travelling with you? Put a cross (x) in the relevant box Yes If 'Yes' go to 4.21 No If 'No' go to Part 5.
4.21 If yes please provide full details about the child/children Full Name, Date of Birth, Passport Number, Address, Place of Birth, N.	ationality, Your Relationship to Child, Your Relationship to their Parents
Please note: If a child is travelling without their parents, he/sh	ne should present written notification from the child's parent
or legal guardian that they consent to the child's visit.	
Part 5 Finances and Employment Read G	Guidance, Part 5
TO BE COMPLETED BY ALL APPLICANTS - Dependent children	n should enter parents' details.
5.1 What are your current personal circumstances? Put a cross (x	t) in the relevant box
Employed full time, please go to 5.2	y in the relevant ben
Employed part-time, please go to 5.2	Retired, please go to 5.9
	Retired, please go to 5.9 Supported by spouse / partner / other family member,
Self-employed, please go to 5.2	Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
Self-employed, please go to 5.2 Unemployed, please go to 5.9	Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship
	Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
Unemployed, please go to 5.9 Student, please give details of the course and institution you	Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
Unemployed, please go to 5.9 Student, please give details of the course and institution you attend in the box provided; then go to 5.2	Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9
Unemployed, please go to 5.9 Student, please give details of the course and institution you attend in the box provided; then go to 5.2 Employment 5.2 What is your present work or job or occupation? >>>>> If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please	Retired, please go to 5.9 Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9

5.5 What is your work address? >>>>>>>>>>>>	5.6 What are your employer's telephone numbers?
	5.7 What is your employer's email address?
5.8 Please give details of any additional job(s) or occupation(s) you have
o.o Trease give details of any additional job(s) of decapation(s	y you have
5.0. Have very exercised for any exercised at a first of a time (etable)	and the state of t
5.9 Have you ever worked for any organisation of a type (state	
Armed forces (including national service) Yes No	Media Yes No
Government (central or local) Yes No	Public or civil administration Yes No
Judiciary Yes No	Security (including police and private security companies) Yes No
If you have ticked 'yes' to any of the above, please provide details folist. Include name of organisation, job title or rank and dates (year to	
Income and Expenditure	
5.10 What is your total monthly income from all sources >>> of employment or occupation after tax?	
5.11 Do you receive income from any other sources, including friends or family? Put a cross (x) in the relevant box	
Yes No If 'Yes' please provide full details >>>>>>>>>	
5.12 Do you have savings, property or other income (for example from stocks and shares)? Put a cross (x) in the relevant box	
Yes No If 'Yes' please provide full details >>>>>>>>>	
5.13 How much of your total monthly income is given to >>> your family members and other dependants?	
5.14 How much do you spend each month on living costs? >	
5.15 What money is available to you for your trip? >>>>>>>	
5.16 Who will pay for your travel to the UK?>>>>>>>>>	
5.17 Who will pay for your expenses such as >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	
5.18 If someone other than yourself is paying for all or >>>> any part of this visit, how much money will they give you? Please also explain why they are paying for all or part of your visit	
5.19 What is the cost to you personally of your stay in >>>>> the UK?	
Part 6 Previous Applications And Travel R	History Read Guidance, Part 6
6.1 Have you travelled to the UK in the last 10 years? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details of any trips to the UK
Date Destination Purpose	Duration

excluding to th	travelled outside your count e UK, in the last 10 years? n the relevant box	ry of residence,	Yes	No	If 'Yes' please provide details of these trips
Date	Destination	Purpose			Duration
	ever been refused a visa for IK? Put a cross (x) in the relev		Yes	No	If 'Yes' please provide full details
Date	Country	Reason			Reference number (for UK)
	been granted any UK visas in the relevant box	n the last 10 years?	Yes	No	If 'Yes' please provide details
Date	Purpose			Dui	ration Reference number
	been refused entry on arriva Put a cross (x) in the relevant k		Yes	No	If 'Yes' please provide details
Date	Reason				Reference number
required to leav	ever been deported, remove we any country, including the a cross (x) in the relevant box		Yes	No	If 'Yes' please provide details
Date	Country	Reason			Reference number (for UK)
remain in the U	made an application to the H K in the last 10 years? In the relevant box	lome Office to	Yes	No	If 'Yes' please provide details
Date	Reason for Application				Granted/Refused If refused give reason Reference number
	ve a UK National Insurance	number?	Yes	No	If 'Yes' please provide details
National Insurar	nce number	Reason for	r getting a Na	ational Insu	rance number
driving offences	een convicted of any crimina s) in the UK or any other cou n the relevant box		Yes	No	If 'Yes' please provide details
Date	Country	Offence			Sentence
and are awaiting	been arrested and charged ng, or currently on, trial? In the relevant box	with any offence	Yes	No	If 'Yes' please provide details
Date	Country	Offence			

6.11 Have you been arrested and charged with any >>>>> offence and are awaiting, or currently on, trial? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details in Part 9, Additional Information
6.12 Have you had any UK court judgment against you for >> non-payment of a debt, or received a civil penalty under the UK Immigration Acts? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details in Part 9, Additional Information
6.13 Have you ever, by any means or medium, expressed >> views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details in Part 9, Additional Information
6.14 Have you engaged in any other activities that might >>> indicate that you may not be considered a person of good character? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details in Part 9, Additional Information
Part 7 Travellers under the age of 18 Real	d Guidance, Part 7
ONLY TO BE COMPLETED BY APPLICANTS UNDER 18 (or pare	ent/guardian on behalf of applicant)
7.1 Please provide full details about your parent(s)/guardian(s) in	your home country
	e Number Email Address Relationship
7.2 Will you be travelling to the UK alone? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Yes No If 'No' please complete 7.3. If 'Yes' please go to 7.4
7.3 If accompanied, please provide full details of up to two adults your exact relationship to them	s who will accompany you, including their passport numbers and
1)	2)
7.4 Is the address you will be staying at a private address? > Put a cross (x) in the relevant box	Yes No If 'No' go to Part 8
7.5 Please provide full details about the person you >>>>>> will be staying with	7.6 If the person named in 7.5 is not a British Citizen or European Economic Area Citizen, please give details about
Name Address Nationality Relationship	what permission they have to be in the UK
	7.7 How long will you stay with this person?
PLEASE NOTE: If a child is travelling without their parents, he/s	he should present written notification from the child's parent or

legal guardian that they consent to the child's visit.

Part 8 Your Visit Read Guidance, at the	e end of this form
8.1 If you are not a national of the country in which you are >>> applying, what permission do you have to stay in that country?	>
8.2 Are you travelling with anyone? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Yes No If 'Yes' please provide details of the people you ar travelling with. If 'No', go to question 8.4
Full Name	Date of Birth Nationality
8.3 Do they already have a visa for the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	> Yes No They don't need one
8.4 What do you intend to do in the UK?	
8.5 Do you intend to work in the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Yes I NO I
8.6 Do you intend to study in the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Yes No No
8.8 Do you have any friends in the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	> Yes No If 'Yes' please provide details
Full name Nationality Address	Telephone Number
8.9 Do you have any relatives in the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	> Yes No If 'Yes' please provide details
1 Full Name Nationality	Relationship To You Permission to be in the UK
2 Full Name Nationality	Relationship To You Permission to be in the UK
3 Full Name Nationality	Relationship To You Permission to be in the UK
4 Full Name Nationality	Relationship To You Permission to be in the UK

If you will visit more than 4 relatives in the UK please provide their full name, describe your exact relationship and indicate their permission to be in the UK in Part 9 – Additional Information.

Yes No Yes' please provide your read and personal email address	elatives full address (including postal code), contact telephone numbers (including country and area code
If you intend to visit a qualifying family n can be found in the guidance note at the	nember/s you should complete VAF1B. The definition of a qualifying family member e end of this form.
1 Name	Address
Telephone Number	
Email Address	
	Postcode:
2 Name	Address
Telephone Number	
Email Address	
	Postcode:
3 Name	Address
Telephone Number	
Email Address	
	Postcode:
4 Name	Address
Telephone Number	
Email Address	
	Postcode:

Additional Information Read Guidance, Part 9

9.1 Is there any other information you wish to be considered as	part of your application?
If you run out of space please use additional sheets of paper to provide	us with all the relevant information required as part of your application.
9.2 Have you ever received medical treatment in the UK? >> Put a cross (x) in the relevant box	Yes No If 'Yes' go to question 9.3
9.3 Did you have to pay for the treatment? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Yes No No
9.4 Where did you receive the treatment?	
Address: >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Name of hospital/clinic/Doctor's surgery:
	Telephone number:

Part 10

Declaration

- That the information given on this form whether input by myself, input on my behalf by a third party or automatically pre-populated is complete and correct to the best of my knowledge and belief.
- . The documents supplied with this application are genuine and the statements I have made with this application are truthful.

- I must inform the UK diplomatic mission if there is a material change to my circumstances, or any new information to my application becomes available.
- The Home Office (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application.
- The Home Office (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply with or have complied with the terms of any visa granted.
- All information provided by me will be processed by the Home Office in accordance with the Data Protection Act (DPA) 2018.
- The Home Office is the data controller in relation to the information provided by me in this application form.
- The information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the Home Office or those bodies to perform their functions.
- · Providing biometric information as part of an application is confirmation of consent to having biometric information checked at the UK border to verify identity.
- Any disclosures will be in accordance with the DPA 2018
- The information provided by me may be also used for staff training purposes.
- UK entry clearance applications may be handled by British missions in other locations, including outside of the country in which I have applied and that this may involve the transfer of my application and supporting documents to and from another mission. The Home Office will be responsible for transferring my application and supporting documents safely. In these circumstances my application will still be handled in line with Home Office published customer service standards.
- The fee payable is for an application processing and entry clearance decision-making service, not the guaranteed delivery of a visa, therefore I will not be entitled to a refund should my application for entry to the UK or Commonwealth and Overseas Territories be refused or granted for a shorter period than I applied for.
- My visa application fee will be refunded only if the application is withdrawn in writing within 3 months and 7 days of the original date of application and prior to the submission of biometric data or any processing taking place
- The information provided by me, or information made available to the Home Office during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse/partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want the Home Office to disclose I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquires, my application may be refused.
- My application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration laws in the UK. Should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.
- I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as invalid and, if so will not be considered further. (see Statutory Instrument 2006 No 1743 - The immigration (Provision of Physical Data) regulations 2006, Regulation 7(1)).
- I understand that providing biometric information as part of an application is confirmation of consent to having biometric information checked at the UK border to verify identity.
- I do not have recourse to public funds during my stay in the UK.
- I am not entitled to receive treatment free of charge on the National Health Service (NHS), unless an exemption from charge applies in law, and therefore may be billed for any NHS treatment undertaken in the UK.
- If I fail to pay NHS debts incurred by me this could adversely affect future entry clearance or leave to remain applications I make.
- I am not entitled to receive state-funded education whilst in the UK.
- My details may, in certain circumstances, be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained via the visas and immigration pages on the gov.uk website.
- It is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/ entry clearance to the UK

I confirm:

- that, where I have a sponsor, I have informed my sponsor of the information set out below and my sponsor has confirmed that they consent to me providing the information about them which is set out in this application.
- That, I understand and agree with the above declarations and hereby apply for a visa/entry clearance to the United Kingdom.

Information for sponsors

Personal information which is provided about a person acting in support of an application, including any documentary evidence provided by or about them, will be processed in accordance with the Data Protection Act 2018 by the Home Office, which is the data controller in relation to the information provided. The Home Office will use this information to make decisions about the application and to prevent and detect fraud. We may share this information with other government departments or agencies, local and public authorities, foreign governments, companies (including financial and utility companies), employers or other bodies in order to make reasonable checks to verify the information provided in the application and confirm that sponsors have or will comply with the terms of any visa which may be or have been granted. Any information received by the Home Office about a sponsor may be used in reaching a decision on the application. Full details of the way in which the data may be processed can be found on the visas and immigration pages on the gov.uk website at www.gov.uk/government/publications/

personal-information-use-in-borders-immigration-and-citizenship Applicant's signature	Date
Have you used an agent or representative to complete this application? Put a cross (x) in the relevant box	
Yes No If 'Yes' please give details of >>>>>>>> agent/representative's name and address	

What language did you communicate in with the >>>>>>>> agent/representative to complete the form?

Part 11

Supporting Documents

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit. Further guidance on supporting documents can be found on the visas and immigration pages of GOV.UK www.gov.uk/browse/visas-immigration.

Advisory:

To know your Customs obligations when travelling to the UK, please consult Notice 1, found at www.hmrc.gov.uk.

Guidance for Part 8: Your Trip

8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country? Please provide evidence of your immigration status if you are not a national in the country where you are applying, e.g. a residence permit, visa, green card.

8.2 Are you travelling with anyone?

Answer Yes/No. If 'Yes' please provide the full name, date of birth and nationality of the people you are travelling with. If you are travelling in a large group please just give the details of the group leader.

8.3 Do they already have a visa for the UK?

Answer Yes/No/They don't need one.

8.4 What will you do in the UK?

If you have a planned itinerary please submit a copy of this with your application.

8.5 Do you intend to work in the UK?

Answer Yes/No. This includes voluntary work. If 'Yes' you are filling out the wrong form. Please refer to your local visa application centre guidance to check which visa you should apply for. Further guidance and information can also be found on the GOV.UK website www.gov.uk/browse/visas-immigration

8.6 Do you intend to study in the UK?

Answer Yes/No. If 'Yes' you are filling out the wrong form. If study is your main purpose in coming here, you should apply as a Student Visitor. If your purpose is to come here for a holiday or to visit family but you may also study for no more than a month, you can use this form.

8.7 Where will you stay in the UK?

Please provide the full address, telephone number and email address of all the places where you will be staying during your visit, including hotels.

8.8 Do you have any friends in the UK?

Answer Yes/No. If 'Yes', please provide the full name, nationality, address, telephone number, their permission to stay in the UK and explain how they are related to you e.g. "My mother's brother's son"

Definition of a family member

A "member of the applicant's family" is any of the following persons who is permanently settled in the UK"

- Spouse, civil partner, father, mother, son, daughter, brother or sister:
- Grandfather, grandmother, grandson or granddaughter;
- Spouse or civil partner's father, mother, brother or sister;
- Son or daughter's spouse or civil partner;
- Stepfather, stepmother, stepson, stepdaughter, stepbrother or stepsister; or
- Unmarried partner with whom they have lived as a couple for at least two of the last three years.

In addition, children adopted under an adoption order recognised in UK law are treated as if they are the natural children of the adoptive parents.

8.9 Do you have any relatives in the UK?

Answer Yes/No. If 'Yes' please provide details of all your relatives in the UK in the space provided including name, nationality, exact relationship to you and their permission to be in the UK. If you require more space please use Part 9 – Additional Information. If you have no other family members in the UK please state 'None'.

8.10 Do you intend to visit any of these relatives? Answer Yes/No.